

EMPLOYMENT APPLICATION

TOWN OF COLCHESTER
P.O. BOX 55
COLCHESTER, VERMONT 05446

GENERAL INFORMATION: (Please print)

Position for which you are applying: _____

Date of application: _____

What led you to apply for a position at the Town of Colchester?

Newspaper Advertisement: ☐, Referred by an employee of the Company: ☐ If yes, by whom?
_____, Job Fair ☐, Other _____

PERSONAL INFORMATION:

Name: _____ Social Security # ____/____/____
(Last) (M.I.) (First)

Address: _____
(Street or Post Office Box #)

City: _____ State: _____ Zip Code: _____

Phone: () _____ - _____ E-Mail Address (optional): _____

EDUCATION:

High School: _____ Grade completed: _____
(Name of School)

Vocational: _____ Diploma/Degree: _____
(Name of School)

University/College: _____ Years completed: ① ② ③ ④
(Name of School)

Diploma / Degree: _____

Licenses / Certifications: _____

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EMPLOYMENT HISTORY (Begin with most recent employer):

Employer: _____ Dates of employment: _____

Last position held: _____ Supervisor: _____

Responsibilities: _____

Reason for leaving: _____

Employer: _____ Dates of employment: _____

Last position held: _____ Supervisor: _____

Responsibilities: _____

Reason for leaving: _____

Employer: _____ Dates of employment: _____

Last position held: _____ Supervisor: _____

Responsibilities: _____

Reason for leaving: _____

REFERENCES:

Please list three (3) references (not related to you) that are familiar with you through previous employment or other associations.

Name: _____, Association: _____, Phone: () _____

Name: _____, Association: _____, Phone: () _____

Name: _____, Association: _____, Phone: () _____

I hereby state that the information I have provided on this application is true and accurate to the best of my knowledge. I authorize the verification of any or all of the information and any inquiries permissible by law to determine my suitability for employment. Further, I understand that should the Town of Colchester or its affiliate employ me, I am entering an At-Will Employment relationship and may resign or be terminated at any time with or without cause or reason and with or without prior notice.

Applicant's Signature: _____ **Date:** _____

Resume: Mailed previously ☐

Attached ☐

Will be forwarded ☐